

An aerial photograph of a city skyline at sunset. The sky is a mix of orange, yellow, and blue. The city is filled with numerous skyscrapers, some of which are illuminated with lights. The water is visible in the background on the left side.

• ProjectWise Deliverables Management Overview and Best Practices for Administrators

Training Overview

2025

Teresa Bouton
Senior Consultant

Bentley[®]

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Presenting today

- **Teresa Bouton**
 - Senior ProjectWise Consultant
 - Central Florida

Bentley ProjectWise Deliverables Management Overview and Best Practices

This session will review some best practices from a Project Administrator Perspective on the setup and use of the Deliverables Management settings through the Project Portal and the Deliverables management Plugin.

Deliverables Management

What is it?

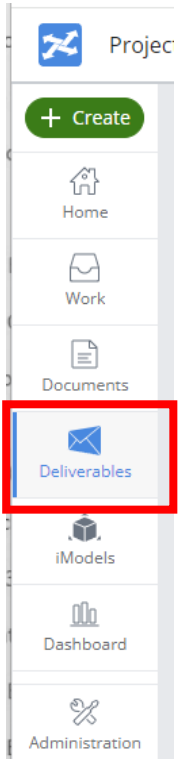
ProjectWise Deliverables Management provides secure deliverables exchange between business entities. It ensures that deliverables package information can be trusted, speeds up preparation process, and makes it easy to identify and resolve urgent issues.

Key benefits:

- Provides status visibility of all incoming and outgoing deliverables, and RFIs.
- Ensures that only authorized contractors and subcontractors have access to deliverables and RFIs.
- Enables recipients to easily acknowledge, download, review, and respond to the documents through the web portal.
- Makes the deliverables review process easy to track through email notifications and the built-in audit trail.
- Tracking of when deliverables are received, opened and responded

Where do I Find it?

- <https://connect.bentley.com>,
- [https:// projectwise365.bentley.com](https://projectwise365.bentley.com), or
- [https:// infrastructurecloud.bentley.com](https://infrastructurecloud.bentley.com)



Deliverables Management ProjectWise Deliverables Management									
New									
Incoming Outgoing Drafts									
Download responses Show all types									
	Subject	Classification	Issued	Purpose	Status	Progress	Actions		
<input type="checkbox"/>	PDF Markup test ID: 012345-PWInsights-TR-00000... To: Teresa Bouton, Eagle Infrastructure		10/26/2022 3:19 PM	For Approval	<div><div>✓ Acknowledged Due date: 10/28/2022 3:19 PM</div><div>✓ Responded Due date: 11/09/2022 2:19 PM</div></div>	Acknowledgem 1 / 1 Responses 1 / 1			
<input type="checkbox"/>	New Team Member ID: 012345-PWInsights-GC-00000... To: Teresa Bouton, Eagle Infrastructure		10/18/2022 12:50 PM	General Correspondence	<div><div>✓ Acknowledged Due date: 10/20/2022 12:50 PM</div><div>✓ Responded Due date: 10/25/2022 12:50 PM</div></div>	Acknowledgem 1 / 1 Responses 1 / 1			

Deliverables Management Overview

Package types and when to use them?



Transmittal/Submittal

Used for design deliverables review/approval:

- When you need to review multiple documents and send separate response for each.
- Each document can be responded by multiple reviewers from different orgs
- Ability to review and markup PDF via web browser
- All parallel PDF reviewers (from same org) can see each other comments/issues
- Helps resend new document versions with fixes



RFI

Used for formal Requests For Information (RFI):

- Single response per package from single RFI recipient (cc recipients are kept in the loop but cannot respond)
- No ability to respond per each attached document
- Multiple response cycles supported until response is accepted
- Ability to suggest and finalize impact to help negotiate scope



General Correspondence

Used for all other contractual communication:

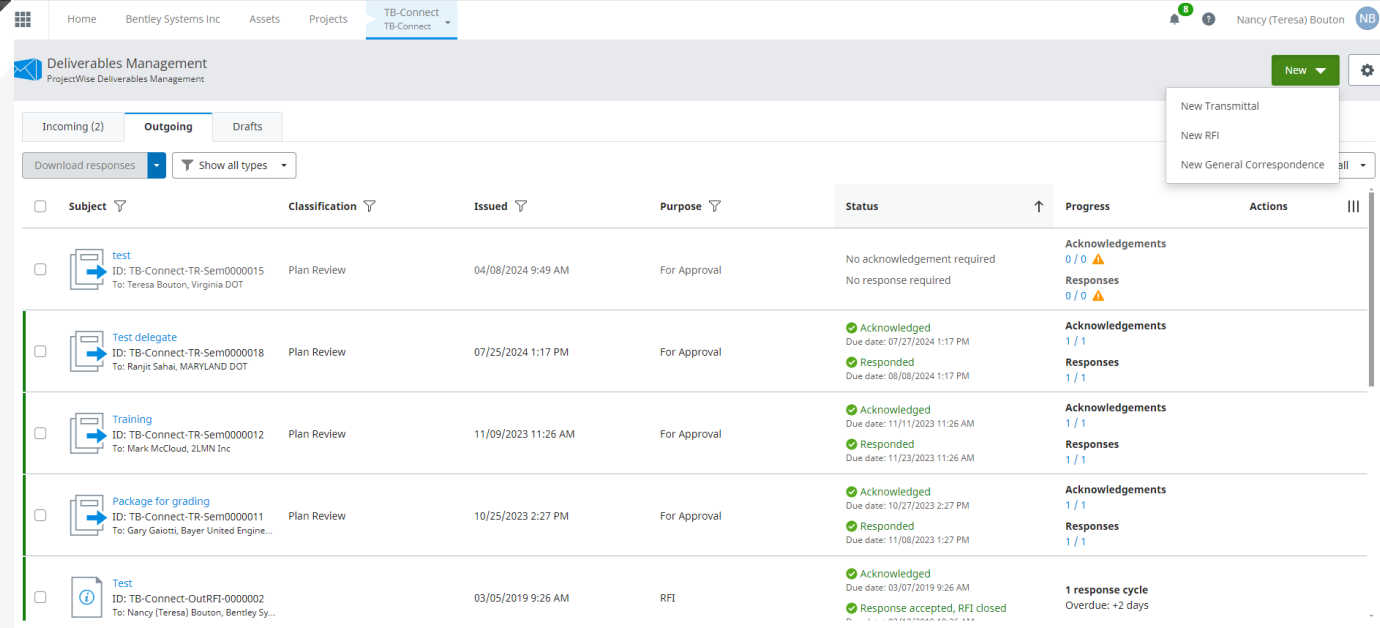
- Manage and track all contractual communication using single tool
- Multiple responders supported per package. CC recipients may also respond
- Threaded view to see multiple related packages and their responses in single page
- Helps track ball-in-court responsibility
- Better than email: Custom form with configurable attributes; Response due dates and reminders; Audit trail

Deliverables Management Overview

Deliverables Management Interface

- There are 3 tabs that show the packages, Incoming from clients, Outgoing sent from my team and any drafts for use in new packages
- Also add Recipients if a distribution matrix is not used Documents and scheduling as needed
- Any documents that will be sent will be added in the documents tab
- Scheduling tab lets you set due dates for responses
- Responses tab is where you will review the responses to your RFI, Submittal/Transmittal

Deliverables Management Settings in a Transmittal



The screenshot displays the Bentley Deliverables Management interface. At the top, there's a navigation bar with tabs for Home, Bentley Systems Inc, Assets, Projects, and TB-Connect. The TB-Connect tab is active. Below the navigation bar, there's a header for 'Deliverables Management' with a 'New' button and a settings icon. The main content area shows a list of outgoing transmittals. The list has columns for Subject, Classification, Issued, Purpose, Status, Progress, and Actions. The first row is a test entry. The second row is a 'Test delegate' entry with a status of 'Acknowledged' and 'Responded'. The third row is a 'Training' entry with a status of 'Acknowledged' and 'Responded'. The fourth row is a 'Package for grading' entry with a status of 'Acknowledged' and 'Responded'. The fifth row is a 'Test' entry with a status of 'Acknowledged' and 'Response accepted, RFI closed'.

Subject	Classification	Issued	Purpose	Status	Progress	Actions
test ID: TB-Connect-TR-Sem0000015 To: Teresa Bouton, Virginia DOT	Plan Review	04/08/2024 9:49 AM	For Approval	No acknowledgement required No response required	Acknowledgements 0 / 0 Responses 0 / 0	
Test delegate ID: TB-Connect-TR-Sem0000018 To: Ranjit Sahai, MARYLAND DOT	Plan Review	07/25/2024 1:17 PM	For Approval	Acknowledged Due date: 07/27/2024 1:17 PM Responded Due date: 08/08/2024 1:17 PM	Acknowledgements 1 / 1 Responses 1 / 1	
Training ID: TB-Connect-TR-Sem0000012 To: Mark McCloud, 2LMN Inc	Plan Review	11/09/2023 11:26 AM	For Approval	Acknowledged Due date: 11/11/2023 11:26 AM Responded Due date: 11/23/2023 11:26 AM	Acknowledgements 1 / 1 Responses 1 / 1	
Package for grading ID: TB-Connect-TR-Sem0000011 To: Gary Gaiotti, Bayer United Engine...	Plan Review	10/25/2023 2:27 PM	For Approval	Acknowledged Due date: 10/27/2023 2:27 PM Responded Due date: 11/08/2023 1:27 PM	Acknowledgements 1 / 1 Responses 1 / 1	
Test ID: TB-Connect-OutRFI-0000002 To: Nancy (Teresa) Bouton, Bentley Sy...		03/05/2019 9:26 AM	RFI	Acknowledged Due date: 03/07/2019 9:26 AM Response accepted, RFI closed	1 response cycle Overdue: +2 days	

Deliverables Management Overview

Deliverables Management Transmittal Creation

- In the General tab you may add an approved Distribution list, add the Subject, Purpose, and Classification for your project
- Also add Recipients if a distribution matrix is not used Documents and scheduling as needed
- Any documents that will be sent will be added in the documents tab
- Scheduling tab lets you set due dates for responses
- Responses tab is where you will review the responses to your RFI, Submittal/Transmittal

Deliverables Management Transmittal Creation

This screenshot shows the 'General' tab of the transmittal creation form. It includes fields for Project (55555), Subject (required), Purpose (For Review), Distribution rule (Review - Change Order), Comments, and Classification (Scope Change Validation). A note indicates that an asterisk (*) denotes required fields.

Field	Value
Project	55555
Subject *	
Purpose *	For Review
Distribution rule	Review - Change Order
Comments	
Classification *	Scope Change Validation

This screenshot shows the 'Recipients' tab, which contains a table of recipients. The table has columns for a checkbox, Recipient name and email, Acknowledgment status, Response status, Comments, and Company. One recipient, Nancy (Teresa) Bouton, is listed with both Ack and Resp status checked.

	Recipient	Ack	Resp	Comments	Company
<input type="checkbox"/>	Nancy (Teresa) Bouton teresa.bouton@bentley.com	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		Bentley Systems Inc PW-Insights training

Deliverables Management Settings

Access
Deliverables
Management
Settings

ProjectWise | IC-04-28 test-IC

PROJECT

+ Create

Home

Work

Documents

Deliverables

iModels

Dashboard

Manage project details

Manage your team

PDF settings

Inspections configuration

Cost Codes configuration

Manage forms

Reality management

Document settings

Manage PowerBI dashboa...

Deliverables settings

Hierarchy tree configuration

Administration

Deliverables settings

Settings

Manage external organizations

General

Copy settings from your organization

ProjectWise Deliverables Management settings help manage contractual communication rules. To setup your project faster, you can copy Deliverables Management settings from your other (template) project with ProjectWise Deliverables Management service enabled. Following settings will be copied: Identification, Cover letters, Purposes and response types, Package types and their attributes, Scheduling, Incoming data storage, Notification texts and Submittal Issue forms.

Select project

Copy settings from external organizations

Copy settings from your client, partners, vendors or subcontractors to make sure you are using the same contractual communication rules. Following settings will be copied: Identification, Package types and their attributes, Purposes and Scheduling.

Select project

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Deliverables Management Settings

Deliverables Management Settings – General

General Settings Tab

In the General tab you are able to copy settings from other Internal and External projects

General
Identification
Cover letters
Purposes
Package types
Scheduling
Distribution matrix
Storage

Copy settings from your organization

ProjectWise Deliverables Management settings help manage contractual communication rules. To setup your project faster, you can copy Deliverables Management settings from your other (template) project with ProjectWise Deliverables Management service enabled.

Following settings will be copied: Identification, Cover letters, Purposes and response types, Package types and their attributes, Scheduling, Incoming data storage, Notification texts and Submittal Issue forms.

Select project

Copy settings from external organizations

Copy settings from your client, partners, vendors or subcontractors to make sure you are using the same contractual communication rules.

Following settings will be copied: Identification, Package types and their attributes, Purposes and Scheduling.

Select project

Deliverables Management Settings – Identification

Define classifying labels for transmittals, submittals and RFIs. Select the check in the Prefix column to edit numbering of the Package Types, Choose the pencil to edit the Classification

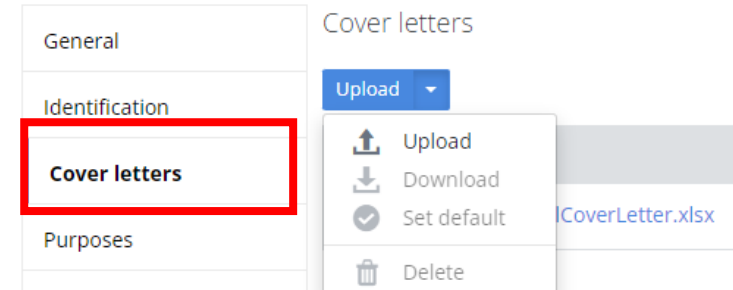
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Deliverables Management Settings

Cover Letter Settings Tab

You may download your cover letter and edit. Once you have it to your liking, upload it and set as default. This will be the default Cover Letter for all correspondence

Deliverables Management Settings – Cover Letters



General

Identification

Cover letters

Purposes

Cover letters

Upload

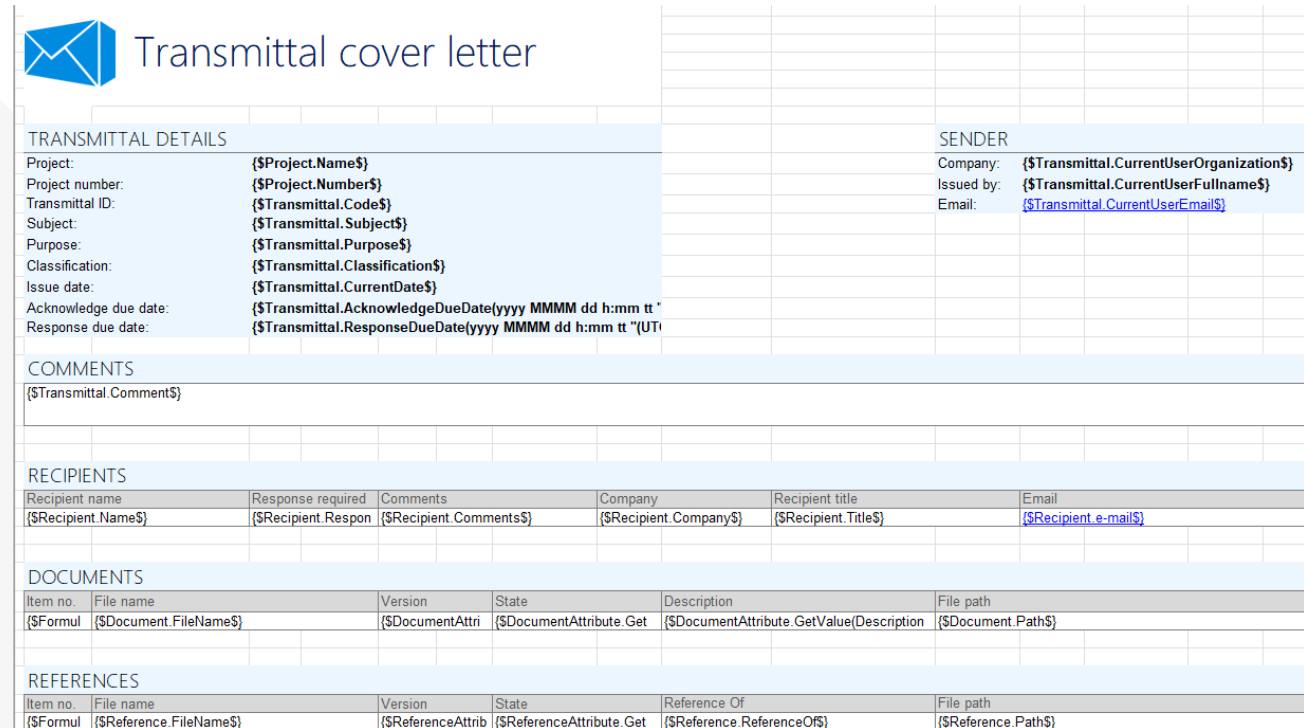
Upload

Download

Set default

Delete

CoverLetter.xlsx



Transmittal cover letter

TRANSMITTAL DETAILS

Project: {Project.Name\$}

Project number: {Project.Number\$}

Transmittal ID: {Transmittal.Code\$}

Subject: {Transmittal.Subject\$}

Purpose: {Transmittal.Purpose\$}

Classification: {Transmittal.Classification\$}

Issue date: {Transmittal.CurrentDate\$}

Acknowledge due date: {Transmittal.AcknowledgeDueDate/yyyy MMMM dd h:mm tt "

Response due date: {Transmittal.ResponseDueDate/yyyy MMMM dd h:mm tt "(UT

SENDER

Company: {Transmittal.CurrentUserOrganization\$}

Issued by: {Transmittal.CurrentUserFullName\$}

Email: {Transmittal.CurrentUserEmail\$}

COMMENTS

{Transmittal.Comment\$}

RECIPIENTS

Recipient name	Response required	Comments	Company	Recipient title	Email
{Recipient.Name\$}	{Recipient.Respon	{Recipient.Comments\$}	{Recipient.Company\$}	{Recipient.Title\$}	{Recipient.e-mail\$}

DOCUMENTS

Item no.	File name	Version	State	Description	File path
{Formul	{Document.FileName\$}	{DocumentAttri	{DocumentAttribute.Get	{DocumentAttribute.GetValue(Description	{Document.Path\$}

REFERENCES

Item no.	File name	Version	State	Reference Of	File path
{Formul	{Reference.FileName\$}	{ReferenceAttrib	{ReferenceAttribute.Get	{Reference.ReferenceOf\$}	{Reference.Path\$}

Deliverables Management Settings

Deliverables Management Settings – Purposes

Purposes - Each transmittal you create requires that you assign a *purpose* to the transmittal. The purpose controls:

- which reply actions are turned on or off by default for each participant that is manually added as a recipient to the transmittal draft
- which response options the recipients can choose from, if they are required to respond
- whether or not the confidential setting is turned on or off by default in the transmittal
- which related distribution rules you can apply to the transmittal, if distribution rules are configured for this project

Each project contains a set of default purposes. You can edit the name or settings for any of the default purposes, add new purposes, change the order in which they appear in the Transmittal Draft dialog, or delete any purposes you do not need.

Settings

General

Identification

Cover letters

Purposes

Package types

Scheduling

Distribution matrix

Storage

Notifications

Purposes

New purpose

<input type="checkbox"/>	Purpose	Acknowledge	Response	Confidential ⓘ	Response types
<input type="checkbox"/>	For Review	✓	✓		Approved; Approved with comments; Rejected; Revise / resubmit; Will not respond
<input type="checkbox"/>	For Approval	✓	✓		Approved; Rejected; Will not respond
<input type="checkbox"/>	For Information	✓	Not expected		N/A
<input type="checkbox"/>	For Construction	✓	Not expected		N/A
<input type="checkbox"/>	For Design	✓	Not expected		N/A
<input type="checkbox"/>	For Estimation	✓	Not expected		N/A
<input type="checkbox"/>	test	✓	✓		Approved; Rejected; Will not respond; Fix at 70%

Deliverables Management Settings

Package Types – These can be edited by adding attributes. This will add additional columns in the Documents section of a Transmittal by selecting New attribute from the pull down menu, change the order in which they are displayed by selecting the up and down arrow next to New attribute

Deliverables Management Settings – Package Types

General Identification Participants Cover letters **Package types** Scheduling Distribution matrix Storage

Package types

Transmittal Submittal RFI General Correspondence +

Here you can configure what attributes are displayed in Transmittal document tab and what ProjectWise attributes are used as from any of the on-premise repositories.

	ProjectWise Design L...	File syst...	Type	Required	Pre
<input type="checkbox"/>	n/a	File name	Text	<input type="checkbox"/>	n/a
<input type="checkbox"/>	n/a	n/a	Version	<input type="checkbox"/>	n/a
<input type="checkbox"/>	n/a	n/a	Text	<input type="checkbox"/>	n/a
<input type="checkbox"/>	n/a	n/a	Text	<input type="checkbox"/>	n/a

Transmittal draft
Draft, new

General Recipients **Documents** Scheduling Responses

+ Add from file system New folder

Documents 1 document(s)

<input type="checkbox"/>	File name ^	Version	State	Description
<input type="checkbox"/>	Email templates.docx			

Deliverables Management Settings

Scheduling – You can configure default scheduling settings for Transmittal, RFI's and General Correspondence here

Deliverables Management Settings – Scheduling

Settings

General

Identification

Participants

Cover letters

Purposes

Package types

Scheduling

Scheduling

Transmittal scheduling RFI scheduling General Correspondence scheduling

Here you can configure default scheduling settings for Transmittal packages. These settings will b

Acknowledgement default due date:

Days after issue 2

Response default due date:

Days after issue 28

Deliverables Management Settings

Distribution matrix - Document distribution matrix for transmittals allows defining what project documents should be sent for information, review or approval to specified recipients. In a new Project by default there is no Matrix set for the Project. You may upload one.

Deliverables Management Settings – Distribution Matrix

Active matrix for transmittals



There is no Document distribution matrix set for this project.
Click Upload to associate new Document distribution matrix for this project.

Upload new

History

General

Identification

Participants

Cover letters

Purposes

Package types

Scheduling

Distribution matrix

Document distribution matrix

Document distribution matrix for transmittals allows defining what project documents should be sent for information, review or approval to specified recipients. This might help speed up transmittal package creation and/or enable creating a package approved by specific users.

Active matrix for transmittals

Upload new

Upload new

Validate

Remove

DistributionMatrix_LAD_Template - Overall.xlsx

millenax

2024/12/20 12:02 PM

Deliverables Management Settings

Distribution matrix – You are able to Download the Distribution Matrix Template. It will automatically fill in what you have set in the previous settings. You can modify those settings and users as needed. Please refer to the Tutorial Tab for guidance. Please do not make changes in the Validationdata tab, it is created by the system and should not be modified.

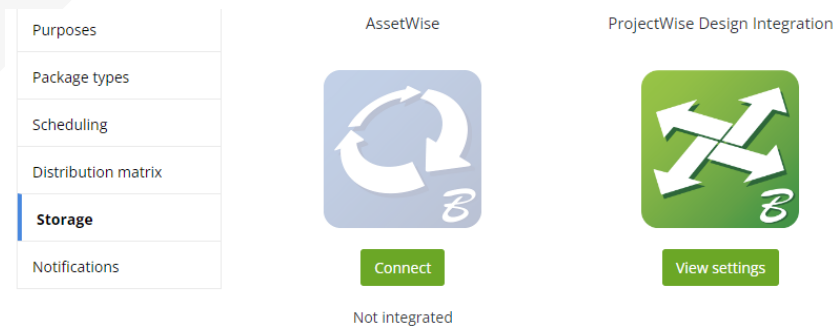
Deliverables Management Settings – Distribution Matrix

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	\$purpose	\$name	\$responsePeriod	\$attribute	\$attribute	\$attribute	\$attribute	\$recipient	\$recipient	\$recipient	\$recipient	\$recipient	\$recipient	\$comment
2														
3				Attributes				Recipients						
4								teresa.bouton@bentley.com, adrian.crowfoot@bentley.com, arpt.prakash@bentley.com	bill.digregorio@bentley.com, anderson.nancebo@bentley.com, linh.ha@bentley.com	teresa.bouton@eagle.bentley.com	bobby.mullenax@bentley.com	kestutis.girys@bentley.com	jim.kanya@bentley.com	
5	Package Purpose	Name	Max Response Period (calendar days)	File name	Version	State	Description	Role1	Role2	Role3	Role4	Role5	Role6	Comment
6	For Review	For Review-DocType1	14					IA		I	R+"some text comment"	IA	I	DocType1
7	For Review	For Review-DocType2	14					R	IA	IA	I	I	I	DocType2
8	For Approval	For Approval-DocType3	14					I		R	IA	I	IA	DocType3
9	For Approval	For Approval-DocType4	14					I	IA	R	I	IA		DocType4
10	For Information	For Information-DocType5	14					I		I		IA+"some text comment"	IA	DocType5
11	For Information	For Information-DocType6	14					I		IA		IA	I	DocType6
12	For Construction	For Construction-DocType7	14					I		IA	IA		I	DocType7
13	For Construction	For Construction-DocType8	14					I		IA	IA	I		DocType8
14	For Design	For Design-DocType9	14							I	IA	I	IA	DocType9
15	For Design	For Design-DocType10	14						IA	I	IA		I	DocType10
16	For Estimation	For Estimation-DocType11	14						I+"some text comment"	IA		I	IA	DocType11
17	For Estimation	For Estimation-DocType12	14						I	I		IA	IA	DocType12
18	test	test-DocType13	14					IA	I	IA		R	I	DocType13
19	test	test-DocType14	14					R	IA		IA	I	I	DocType14

Deliverables Management Settings

Storage– If you have installed the ProjectWise Deliverables Management connector for ProjectWise Explorer, selecting View settings under the ProjectWise Design Integration icon will Show you what settings are current in ProjectWise Explorer for this Project. To change these settings let's view them in ProjectWise Explorer

Deliverables Management Settings – Storage



Organize incoming data folders

To change storage settings, go to the ProjectWise Deliverables Management settings dialog in ProjectWise Explorer client.

Transmittal responses

pw:\ps-na-pw.bentley.com:ps-na-pw-35\Documents\Projects\Attribute-exchange\Transmittal responses\

Confidential transmittal responses

pw:\ps-na-pw.bentley.com:ps-na-pw-35\Documents\Projects\Attribute-exchange\Confidential\

Submittal documents

pw:\ps-na-pw.bentley.com:ps-na-pw-35\Documents\Projects\Attribute-exchange\Submittal documents\

Confidential submittal documents

-

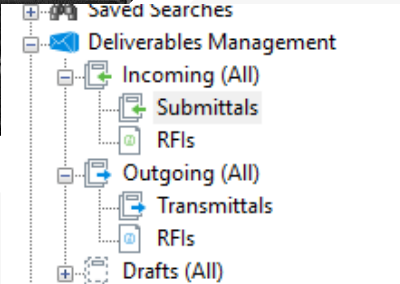
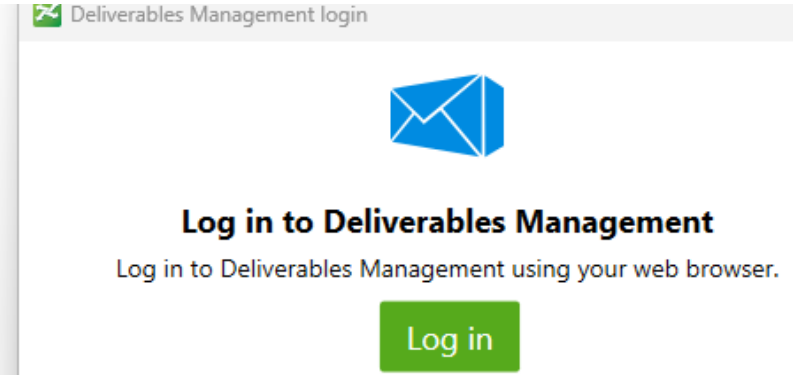
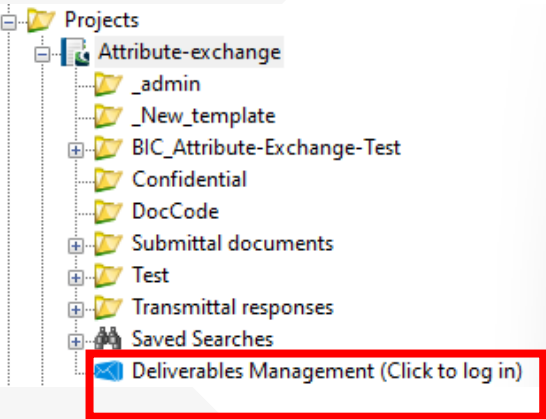
Outgoing RFI responses




pw:\ps-na-pw.bentley.com:ps-na-pw-35\Documents\Projects\Attribute-exchange\Outgoing RFI responses\

Deliverables Management Settings

Deliverables Management– Selecting the node will ask for login, once you log in you have access to your deliverables from the Portal and settings for use in the Explorer. You will be able to open your Transmittals, RFI's etc. and Download the files into ProjectWise.

Deliverables Management Settings – Storage

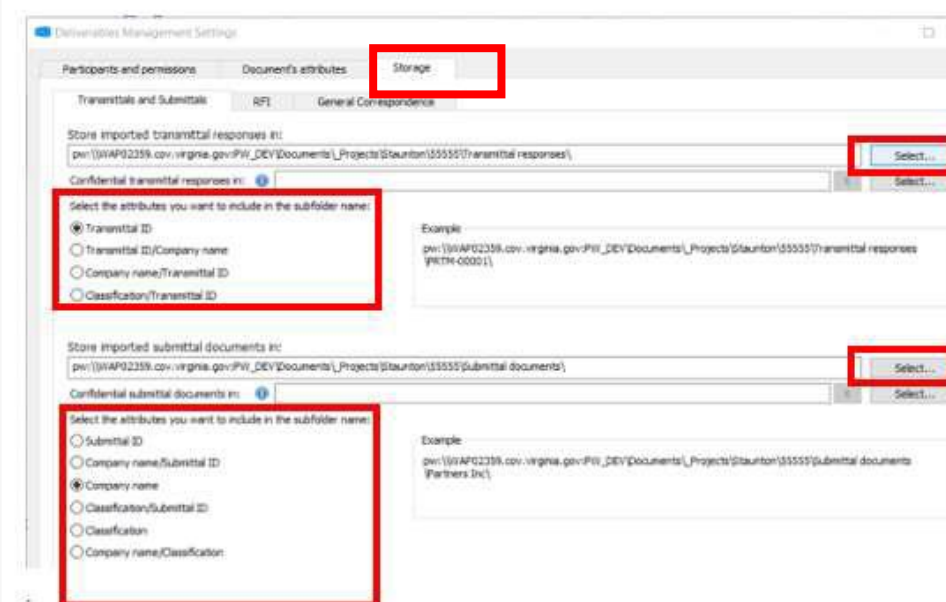
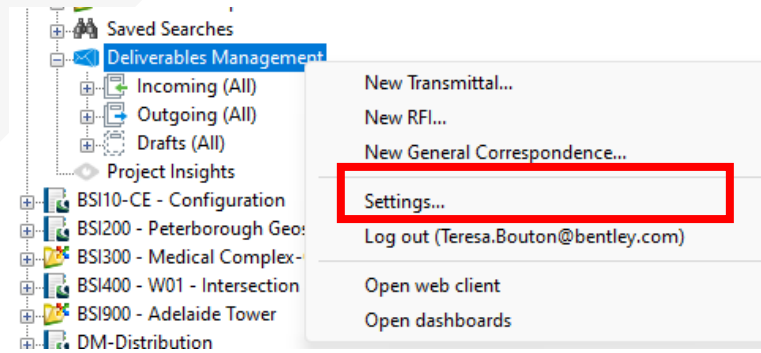


ID	Subject	Classification	Issued	Purpose
 IC-04-28-TR-0000003	Testing 123		6/18/2024 9:52 AM	For Review
 IC-04-28-TR-0000005	test more	Environmental	8/26/2024 9:39 AM	For Approval
 IC-04-28-TR-0000004	Classified	Environmental	6/18/2024 10:30 AM	For Approval

Deliverables Management Settings

Storage— Selecting the + next to the node expands the Deliverables interface, it matches what you see in the portal. Right click on the node to expose Settings where you can choose where to save the files and how to name and categorize them according to selections made in the Portal settings

Deliverables Management Settings – Storage



Deliverables Management Settings

Notifications— Here you can review and configure the list of automatic email notifications that will be send to your project team members.
(Note that your external project participants, that you exchange project deliverables with, can configure their email notifications themselves.)

Deliverables Management Settings – Notifications

General

Identification

Cover letters

Purposes

Package types

Scheduling

Distribution matrix

Storage

Notifications

Notifications

Sender and format

Here you can review and configure the list of automatic email notifications that will be send to your project team members.
(Note that your external project participants, that you exchange project deliverables with, can configure their email notifications themselves.)

Edit

	Event	Subject
<input type="radio"/>	Submittal acknowledgement due date approaching	Submittal acknowledgement pending – {Package subject}, ID {
<input type="radio"/>	RFI acknowledgement due date approaching	RFI acknowledgement pending – {Package subject}, ID {Packag
<input type="radio"/>	Correspondence acknowledgement due date approaching	{Correspondence name} acknowledgement pending – {Packag
<input type="radio"/>	Submittal acknowledgement overdue	Submittal acknowledgement overdue – {Package subject}, ID {
<input type="radio"/>	RFI acknowledgement overdue (sent to Recipient)	RFI acknowledgement overdue – {Package subject}, ID {Packag

Notifications

Notifications

Sender and format

Specify sender name and email address for all email notifications that will be sent to your project team members.

Sender name

Sender email

{Original sender's name}

noreply@bentley.com

Check SPF

Signature

This is an automatically generated email notification sent via ProjectWise Deliverables Management service.
Do not reply to this email. Instead you can [tell us](#) what you think about ProjectWise Deliverables Management.

Enter an email address and click Send to receive a test notification

teresa.bouton@bentley.com

Send

Systems, Incorporated

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Bentley®

Inviting External Users to Deliverables Management

One point of contact that has a Validate Entitlement will to be added here, they will manage the Project for their company. When you create the Portal Project. Invite your client, partner, vendor and subcontractor organizations to help manage your contractual communication, review and accept design deliverables and collaborate by securely sharing documents throughout your supply chain. External organization users will be able to see only the data that has been explicitly shared with them or they have created themselves.

Manage project details

Manage your team

PDF settings

Inspections configuration

Cost Codes configuration

Manage forms

Reality management

Document settings

Manage PowerBI dashboa...

Deliverables settings

Settings

Manage external organizations

Manage External Organizations

Invite your client, partner, vendor and subcontractor organizations to help manage your contractual communication, review and accept design deliverables and collaborate by securely sharing documents throughout your supply chain. External organization users will be able to see only the data that has been explicitly shared with them or they have created themselves.

Invite Organization

Search

<input type="checkbox"/>	Organization	Project name (number)	Point of contact	Members	Status	
<input type="checkbox"/>		test-IC (IC-04-28-OkI)		1 members	Accepted	...

Invite External Organization

The primary point of contact will receive an email invitation to collaborate on this project. They will also be able to add additional colleagues from their organization to their project team.

Primary point of contact email address *

Email

Include a custom message (optional)

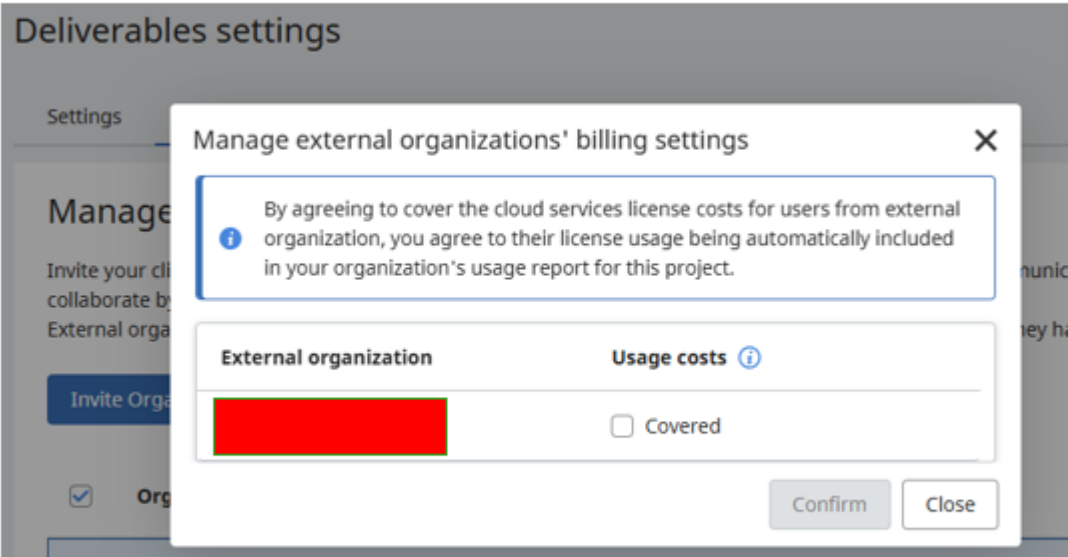
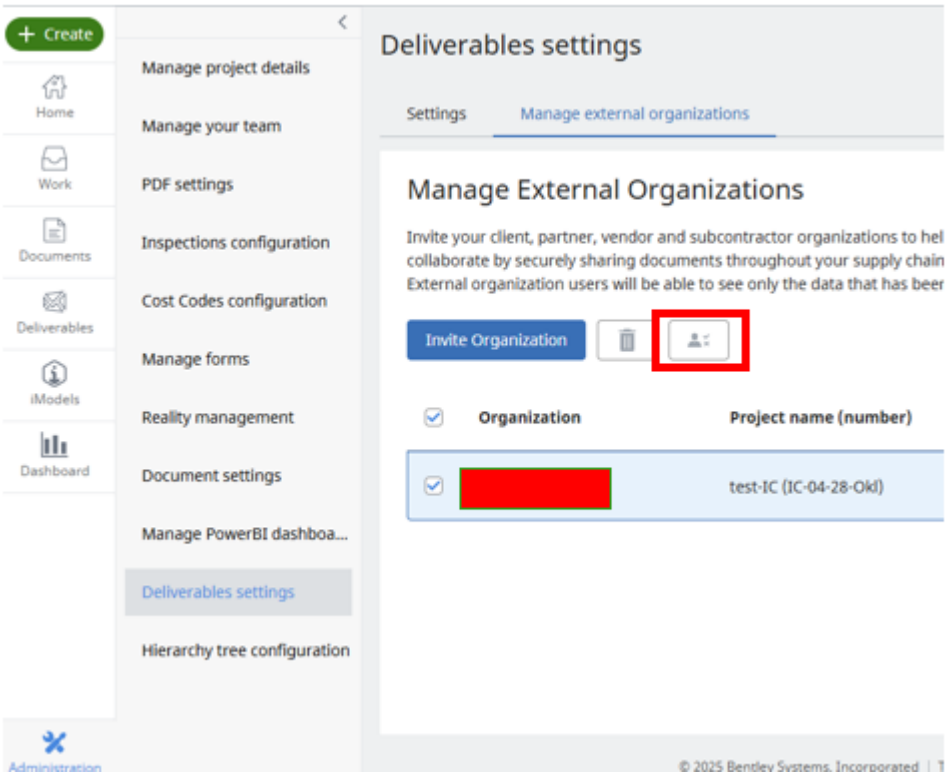
Comment for invite receiver

Note that all Bentley cloud services users (including invited collaborators from external organizations) require a license.

Inviting External Users to Deliverables Management

Invite your client, partner, vendor and subcontractor organizations to help manage your contractual communication, review and accept design deliverables and collaborate by securely sharing documents throughout your supply chain. External organization users will be able to see only the data that has been explicitly shared with them or they have created themselves.

You now have the ability to cover the cost of their license by managing their billing settings as shown below



PW Deliverables Management

Send Confidential RFIs

Introduction:

Mark an RFI confidential to keep its contents visible only to the issuer, admin, and named recipients. This update brings RFIs up to the same privacy standard already available for transmittals and general correspondence.

Business value:

- **Save hours and rework:** One checkbox replaces redacting PDFs or sending separate secure emails, freeing Document Controllers and Package Engineers from manual privacy work on every sensitive RFI.
- **Cut compliance risk and costs:** Prevents accidental NDA breaches and the downstream legal / re-issue costs that come with exposing confidential data.
- **Why now?** Key Accounts made RFI privacy a contract requirement for renewal and upsell; shipping today keeps those deals and maintains our parity with transmittals/GC.

Key capabilities:

- **Built into the normal "New RFI" flow** – toggle **Confidential Data Included** while creating (or during "Review & Issue") to lock contents for issuer, admin, and named/CC'd recipients only.
- **Reduce noise, keep awareness** – Teams still see that an RFI exists but aren't distracted by content they don't need, improving focus and audit clarity.
- **Available across all Portals (BIC, Connect & PW365).**

Key Customers who asked for (validated) this:

SRLA | Jacobs | GHD | Siemens | WSP | MDOT | Aurecon Group

The image displays three sequential screenshots of the RFI management system interface, illustrating the process of creating and handling confidential RFIs.

Screenshot 1: User Creates & Sends Confidential RFI
This screenshot shows the 'RFI draft' form. The 'Question' tab is active. The 'Project' field is set to 'DEMO PWDM'. A red box highlights the 'Confidential data included' checkbox, which is checked. Below this, there are fields for 'Subject', 'To...', and 'CC...'. A red box also highlights the 'Question' field.

Screenshot 2: Confidential RFI | Recipient - No Access
This screenshot shows the 'Incoming' tab of the RFI management interface. It displays a list of RFIs. The first RFI is 'Requesting to review document ID: DEMO project PWDM-OutRFI...'. The 'Status' column shows 'Confidential package'.

Screenshot 3: Confidential RFI | Recipient - Full Access
This screenshot shows the 'Incoming' tab of the RFI management interface. It displays a list of RFIs. The first RFI is 'Requesting to review document ID: DEMO project PWDM-OutRFI...'. The 'Status' column shows 'Issued'. The 'Actions' column has an 'Acknowledge' button.

Our Colors

CMYK | RGB | WEB | PMS

The Bentley color palette has been carefully crafted and has evolved to convey the ideas of a stable, professional, technical, and modern software company. The use of the colors represents the overall brand and maintains a sense of consistency throughout Bentley's marketing.

Bentley Black

RGB 26, 26, 26

WEB 1A1A1A

Bentley White

RGB 255, 255, 255

WEB FFFFFFFF

Bentley Green

RGB 68, 214, 44

WEB 44D62C

Pantone 802 C

Bentley Grey

CMYK 0, 0, 0, 30

RGB 188, 190, 192

WEB bcbec0

Bentley Med Blue

CMYK 81, 38, 0, 0

RGB 20, 134, 200

WEB 1485c7

Bentley Orange

CMYK 0, 70, 97, 0

RGB 243, 112, 36

WEB f37024

Bentley Grey

WEB d1d3d4

Bentley Grey

WEB e6e7e8

Bentley PowerPoint Resources (hyperlinked)

All can be found on [Branding Portal](#)

PowerPoint Support Graphics Library

Inventory of graphics aligned with Corporate messaging, which should be proliferated in our presentations for consistency in how we communicate storylines. These graphics are also designed as PowerPoint objects to provide flexibility for color changes as needed.

Pre-made Slide Layouts

Some pre-designed slide layouts for some of the more common use cases (be sure to check the presenter notes for more details on each slide).

Industry Divider Slides

These are now hosted as a separate file to keep this main template simplified and a smaller file size.